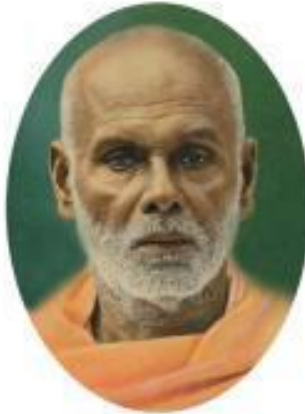


Shree Narayana Cultural Mission

www.shreenarayanaguru.in



Request for Proposal for

Supply, Installation, Testing & Commissioning of
All-in-One & Desktop Computer system with
Licensed Operating System

at

Shree Narayana Cultural Mission (SNCM), Ahmedabad

Address: Opp. ISRO, Ramdevnagar, Jodhpur Tekra, Satellite, Ahmedabad-380015

TIME SCHEDULE OF TENDER ACTIVITIES

- 1) TENDER AVAILABILITY: **FROM 26/08/2025 to 15/09/2025**
- 2) TENDER FEES: **RS.1,500/- (NON-REFUNDABLE)**
- 3) LAST DATE OF SUBMISSION OF DULY FILLED IN TENDER: **15/09/2025 BY 15.00 HRS.**
- 4) TENDER APPROXIMATE COST: **48,00,000.**

BIDDER'S INFORMATION

Company Name : _____
Company Address : _____
Contact Person : _____
Contact No : _____
Email ID : _____

BID SUBMISSIONS

Shree Narayana Cultural Mission, Ahmedabad invites sealed Quotations from reputed companies/agencies/manufacturers/authorized dealers/Service Providers for the **Supply, Installation, Testing & Commissioning of All-in-One & Desktop Computer system with Licensed Operating System** as per make/brand/specifications/quantities mentioned in this request for proposals (RFP).

The interested agencies may submit their proposal in sealed envelopes along with the above-mentioned documents by superscribing the envelope **“Supply, Installation, Testing & Commissioning of All-in-One & Desktop Computer system with Licensed Operating System”** to **The General Secretary, Shree Narayana Cultural Mission, Opp. ISRO SAC, Jodhpur Tekra, Ahmedabad -380015** on or before the **15/09/2025 BY 15.00 HRS.**

This is a two-packet bid, bidder should submit:

- (1) **Pre-qualification** documents and **Technical Qualification** documents in a separate sealed envelope and
- (2) **Financial bid** should be submitted in another sealed envelope in the name of **“The General Secretary, Shree Narayana Cultural Mission, Opp. ISRO SAC, Jodhpur Tekra, Ahmedabad - 380015”**.

Tender Fee: The Bidder must submit A tender fee of **Rs. 1,500/- in cash** at the account department of Shree Narayana Cultural Mission. Please note that this Tender fee is non-refundable, and payment via electronic mode or cheques will not be accepted.

Earnest Money Deposit: The Bidders must submit along with their bids of **Rs. 1,44,000/-** as an Account payee cheque in favor of **“Shree Narayana Cultural Mission”** payable at Ahmedabad and will be held till the Performance Security Deposit comes into effect.

Performance Security Deposit: The selected bidder is required to provide a performance security deposit of **Rs. 2,40,000/-** (interest-free), which will be returned only after 3 years of satisfactory working of the entire products. The performance security deposit must be submitted as an account payee cheque made out to **"Shree Narayana Cultural Mission"** and payable in Ahmedabad.

Note: A Financial bid will be opened only if the bidder furnishes the eligibility criteria as per the pre-qualification (PQ), technical qualifications (TQ), general and special terms and conditions of this tender.

For any clarification / other information in relation to the tender, queries may be sent to itsncm@shreenarayanaguru.in on and before **15/09/2025 BY 15:00 HRS.**

- Bidders must submit all necessary documentary proof for the pre-qualification eligibility criteria as specified below.
- A simple undertaking by the Bidder for any item of the criteria shall not suffice the purpose. All the documentary proofs must be enclosed.
- **Each Bidder shall submit ONLY one bid. A Bidder who submits more than one bid will be disqualified.**

- Bid submitted by bidder shall remain valid for a period of six months (180 days) from the date of opening of price bid. Bidder shall not be entitled during this period to revoke or vary the content of Bid or any term thereof. In such case of making any variation subsequent to submission of bid at their own, the offer shall be treated as “REJECTED” and EMD if any shall be forfeited without any reference to the Bidder.
- Only those bids which meet the mentioned criteria and meet the technical compliance will be considered price bid opening.
- SNCM reserves the right NOT to award the work to the lowest Bidder.
- SNCM reserves the right to negotiate the quoted price with the successful bidder.
- Conditional bids will not be accepted. Bids based on the process / basic schemes other than mentioned and / or not conforming to the technical specifications / requirements of the Bidding documents will also not be accepted.
- All bids are to be made strictly as per the terms and conditions and formats given in the bid document and no deviation, whatsoever, will be accepted. Tender documents along with the bid document and all necessary documentary proof shall be stamped, signed and submitted by the bidder.

REQUIREMENT

1. 50 Nos - All-In-One Computer System,
2. 35 Nos - Desktop Computer System

PRE-QUALIFICATION BID

The following documents are to be furnished by the tenderer along with Pre-qualification Bid as per the tender document:

| Sr. No. | Eligibility Criteria | Documentary Proof must be Attached |
|----------------|---|---|
| 1 | ORGANISATION TYPE The bidder shall be legal entity as per GOI regulations and laws of the land (Joint venture shall not be allowed) | Attach the Copy of Proprietorship OR Partnership Deed OR Memorandum of the Articles of Association OR Registration certificate. |
| 2 | The bidder must have an average annual turnover of at least Rs. 1Crore for last three consecutive financial years as on 31.03.2025. (FY 2022-23, 2023-24 and 2024-25) | Attach CA's annual turnover certificate and detail. FY 2022-23 - Rs. FY 2023-24 - Rs. FY 2024-25 - Rs. |
| 3 | The bidder must be a profit-making (PBT) organization in last three consecutive financial years as on 31.03.2025. (FY 2022-23, 2023-24 and 2024-25) | Attach CA's certificate Profit (Profit Before Tax) and detail. FY 2022-23 - Rs. FY 2023-24 - Rs. FY 2024-25 - Rs. |

| | | |
|----|---|--|
| 4 | Bidder must have successfully completed Supply, Installation, Testing & Commissioning of All-in-One & Desktop Computer system with Licensed Operating System during the last three years as on 31/03/2025 mentioned below: One project worth ₹ 96 Lakh or above OR Two project worth ₹ 48 Lakh or above OR Three project worth ₹ 32 Lakh or above | Attach the work order and work completion certificate. |
| 5 | The Bidder should submit bid specific Manufacturing Authorization Form (MAF) with bidder name mentioned on it. | MAF should be submitted. |
| 6 | The bidder must have sales and support office in Ahmedabad, Gujarat. | Proof to be attached for the verification. |
| 7 | Other mandatory documents as per PQ Criteria. | Self-attested copies must be submitted. - Certification of Incorporation. - PAN Copy - GST Registration Certificate |
| 8 | The firm should have not blacklisted anywhere in India. | An undertaking letter for the same on Company Letterhead. |
| 9 | Escalation matrices of Bidder and OEM | Documentary Proof to be submitted. |
| 10 | OEM Should Have following Certification: ISO 9001 & BIS Certification | Bidder to submit on letterhead an endorsement of valid ISO 9001 and BIS certification for the offered computer system. |

SCOPE OF WORK

1. Scope of Work:

This tender is for the Supply, Installation, Testing, and Commissioning of All-in-One and Desktop Computer Systems at SNCM locations. The Selected bidder will be responsible for providing fully functional systems that meet the technical specifications and service requirements detailed in this tender document.

2. Special terms and conditions:

Special terms and conditions include the following but is not limited to:

- 1) All material supply to SNCM will be from single OEM and as per tender technical specification.
- 2) The Bidder should provide Data Sheets of all components to claim the technical compliance sheet and the same reference should be available on OEM's website.
- 3) Escalation Matrix should be provided by **Bidder and OEM**.
- 4) While evaluating the bids may call for additional documents, site visits, presentations, etc., in support of the facts and figures provided by the bidders in the bids. Bidders not cooperating in the bid evaluation process or failing to produce the additional documents etc. as required by the SNCM will be rejected at any stage.
- 5) All desktop and its associated accessories provided to the SNCM must be brand new and should not have reached the End of its life
- 6) The bidder has to ensure safety of other work/property of SNCM. In case of any damage to the property of SNCM then the same would be deducted/realized from the payments of the bidder. The selected bidder shall be responsible for any minor / major incident / accident with their staff deployed at SNCM for the smooth execution of the contract.
- 7) The material shall be inspected on receipt at site and bidder shall be responsible for any damage during the transits of Desktop.
- 8) The Bidder shall provide the packing of the goods as is required to prevent their damages or deterioration during the transit to their final destination. The packing shall be sufficient to withstand, without limitation, rough handling during transit. The product shall be securely boxed, crated and protected from any kind of damage etc. suitable for both storage and transit according to the nature of the material and mode of transport.
- 9) SNCM reserve the right to place order on successful bidder either for entire work scope defined in this tender or only for subset of total work scope defined in this tender. SNCM also reserves the right to split the order in phases and can place orders accordingly on successful bidder within bid validity period.
- 10) The successful bidder will be responsible for execute of installation& commissioning at the designated location in SNCM. No extra cost will be paid for the same.
- 11) The Bidder shall co-ordinate with OEMs for any issue related to Desktop During warranty period. If needed, the contractor must visit the SNCM site to address and fix the problem.
- 12) The Bidder shall guarantee long-term availability of upgraded versions of Hardware/Software to SNCM for the full life of the equipment. The software operating system shall be updated at the time of installation with all the released patches and service packs.

- 13) The Bidder shall maintain sufficient inventory of spares. In case of failure of any items the same should be replaced by item in spare to ensure that the Desktop Systems is operational and available during the Warranty/Guaranty Period.
- 14) Warranty detail of all components supplied to SNCM must be provided with company's Seal/Date & signature.
- 15) Quarterly updates of Software's will be carried out free of cost during onsite warranty period.
- 16) All supplied hardware and software component inventory detail will be submitted by bidder as per SNCM Expectation.
- 17) Work completion Report & Handover certificate should be provided by the successful bidder after completion of work as per SNCM Expectation.
- 18) Approved make for Desktop are **HP, Dell & LENOVO**.



TECHNICAL BID**REQUIREMENT: 1) 50 Nos - All-In-One Computer System.****Technical Specification for All-in-One computer**

| Description | | Comply Yes or no |
|---------------------------|---|------------------|
| APPROVED MAKE | HP LENOVO DELL | |
| Processor | 13th Generation Intel® Core™ i5 processor or Higher | |
| RAM | 16 GB or higher, Upgradable up to 32 GB | |
| Internal storage/SSD | 512GB GB or Higher | |
| Operating system | Windows11 Pro Licence version | |
| OS Architecture | x64 bit - Based PC | |
| Graphics | Intel UHD graphics or Higher | |
| Input Devices | Wired USB Key Board and Mouse | |
| LAN | 10/100/1000 Mbps LAN Card Supported | |
| Wi-fi | wi-fi 6 or Higher | |
| Bluetooth | Bluetooth 5.1 or higher | |
| USB Port | 3 x USB-A | |
| | 1 x USB-C | |
| HDMI Port | 1 x HDMI out | |
| Audio Port | 1 x 3.5 mm audio combo Jack | |
| Speakers | Integrated stereo speakers, minimum total output 3W RMS (1.5W × 2) or higher | |
| Camera | Built-in 5 MP webcam capable of 1080p (1920 × 1080) video at 30 fps. | |
| Display | 23.8 " FHD (1920 x 1080) or higher | |
| Warranty | 3 Years onsite warranty | |
| OEM Logo | OEM logo should be embossed on all components | |
| Information Accessibility | Product Details, Specifications & Brochure to be available in Public Domain or OEM website. | |

TECHNICAL BID**REQUIREMENT: 2) 35 Nos - Desktop Computer System****Technical Specification for Desktop computer**

| Description | | Comply Yes or no |
|---------------------------|---|------------------|
| APPROVED MAKE | HP LENOVO DELL | |
| Processor | 13th Generation Intel® Core™ i5 processor or Higher | |
| RAM | 16 GB or higher, Upgradable up to 32 GB | |
| Internal storage/SSD | 512GB GB or Higher | |
| Operating system | Windows11 Pro Licence version | |
| OS Architecture | x64 bit - Based PC | |
| Graphics | Intel UHD graphics or Higher | |
| Input Devices | Wired USB Key Board and Mouse | |
| USB Slot | 2 x USB 3.0 2 x USB 2.0 with Front & rear | |
| USB Type C | 1 x USB Type C port | |
| LAN Port | 10/100/1000 Mbps LAN Card Supported | |
| HDMI Port | 1 x HDMI out | |
| Audio Port | 1 x 3.5 mm audio combo Jack | |
| Monitor screen | 21.5 " FHD (1920 x 1080) or higher – same OEM | |
| Warranty | 3 Years onsite warranty | |
| OEM Logo | OEM logo should be embossed on all components | |
| Information Accessibility | Product Details, Specifications & Brochure to be available in Public Domain or OEM website. | |

FINANCIAL BID

| Sr. No. | Description | Unit price (without GST) | Total Amount - Inc.all |
|---------------------------|---|--------------------------|------------------------|
| 1 | 50 Nos. – All-in-One with supply, installation, testing and commissioning as per tender terms and conditions | | |
| 2 | 35 Nos. - Desktop with supply, installation, testing and commissioning as per tender terms and conditions | | |
| Total Amount (1+2) | | | |

- In case if the price bid is found to be tampered/modified in any manner, tender will be completely rejected and EMD would be forfeited, and bidder is liable to be banned from doing business with SNCM.

PAYMENT TERMS

| Description | Payment | Cumulative Payment |
|---|---------|--------------------|
| On Delivery of MATERIAL at Site and its verification and acceptance by SNCM | 80% | 80% |
| On Successfully Completing of Installation, Testing and Commissioning of the Material and acceptance by SNCM. | 20% | 100% |

Note: - It is informed that in case of tender process is not completed due to any reason, no corrigendum will be published in newspapers. The details regarding the corrigendum will be published on our Website – www.shreenarayanaguru.in

We agree to Supply, Installation, Testing & Commissioning of All-in-One & Desktop Computer system with Licensed Operating System at the rate quoted above. We understand that the Management of Shree Narayana Cultural Mission, Ahmedabad is not bound to accept the lowest or any other offer and reserves the right to accept or reject any or all the offers either in full or in part without assigning any reason, increase or reduce the quantities mentioned in the BOQ at any stage of the tender and the unit rates mentioned will remain valid till completion of the work.

(Name and Signature of Authorized Signatory with seal)
(Signature of the bidder)

Date: